Farm Business Plan

This document is an editable PDF, therefore, you can either complete on your computer or print out, if you prefer. If you are completing on your computer you can click on the **Highlight Existing Fields** in the top right hand side of your screen which will highlight all boxes to fill in e.g. on this page above Farm Business Plan you can add your farm name.

Farm Business Plan

For additional information and help completing your Farm Business Plan, refer to the Farm Business Plan Guidance notes, which you can find on http://www.anz.co.nz/rural/supporting-your-farm/rural-tools-templates.

1. Business Purpose

Why the business exists, and what owners expect from it?

2. People

2.1 Ownership and governance

Who sets the long term direction?

2.2 Management

Who has to deliver on objectives?

2.3 Operational staff

The key people, their skills and experience

3. Industry and Business Environment

External factors likely to impact the business.

4. Business Assets

Quality of assets, their current efficiency and future potential.

5. Business Performance and Outlook

Results compared to benchmarks.

5.1 Business performance

5.2 Productivity

5.3 Costs

5.4 Return on assets

5.5 Outlook

Where is the business going?

6. Financial Structure and Gearing

Appropriateness of financial structure relative to assets and income.

7. Options to Increase Performance

Option 1

Option 2

Option 3

8. Strategic Position (SWOT)

8.1 Strengths

8.2 Weaknesses

8.3 Opportunities

8.4 Threats

9. **Plan** (If completing this form on your computer you can go to the View tab at the top of your screen then choose, Rotate view, then Clockwise to rotate for easier completion.

What	How	Who	When	Expected Results

10. Budgets, Liquidity and Profit

Three year outlook

10.1 Budgets

10.2 Liquidity

10.3 Profit

11. Critical Success Factors

12. Risks and Issues

13. Monitoring and Performance Management

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